

DRAFT MINUTES
MANSFIELD ECONOMIC DEVELOPMENT COMMISSION
Regular meeting – Thursday, December 17, 2015
Conference Room B, Audrey P. Beck Municipal Building

Members Present: S. Ferrigno, J. McGuire, G. Thompson, R. Beebe, K. Dorgan (5:40 p.m.), M. Hirschorn (5:44 p.m.), A. Marcellino (ex officio)
Staff Present: Matthew Hart, Town Manager; Linda Painter, Director of Planning; Kevin Filchak, Graduate Intern

S. Ferrigno called the meeting to order at 5:31 p.m.

Public Comment: No public comments were received.

Approval of Minutes:

- October 22, 2015: McGuire MOVED and Thompson seconded motion to approve minutes. MOTION PASSED, Dorgan abstained.
- November 19, 2015: McGuire MOVED and Thompson seconded motion to approve minutes. MOTION PASSED UNANIMOUSLY.

Old Business

New Business:

1. Green Bank Solar Leases for Commercial Properties: Painter discussed the solar lease program for businesses and nonprofits. She said that there will be a presentation by Green Bank in the coming months but no date has yet been chosen. An insert for the event is the commercial tax billing. After a discussion of the program and various applications in Town, the Commission requested Filchak forward the Green Bank flyers to them.
2. 2016 Monthly Meeting Topics: The Commission reviewed meeting topics for the upcoming year. It was decided that for the January meeting the EDC would invite Mary Oliver, the Program Coordinator for Windham Arts, to speak on the their programs. February would have a presentation on the Dairy Industry in Mansfield. In March the Commission will invite Larry Silbert from UConn to discuss University initiatives. The Commission will revisit meeting topics in the spring.

Reports:

- Staff Updates: Filchak presented an update on major projects he is working on for the Commission. He discussed the Permitting Guidebook, the Business Visitation Survey, the Town's business website, and a Business Welcome Kit. The members discussed and asked questions on each. Specific areas noted were updating the Mayor's name on the webpage and including phone numbers for emergency services in the business welcome kit. The Commission also asked that the information presented be shared with Cynthia VanZelm at the Mansfield Downtown Partnership. McGuire asked that the presentation be sent to the Commission. Hart asked that the website and welcome kit be focused on and presented to the Commission in January.

- Business Activity: Noted.
- Events: No events
- Chamber of Commerce/Mansfield Business and Professional Association (MBPA): The MBPA will be holding its next meeting on January 13, 2016 at 8:00 a.m. in the Mansfield Community Center.
- Other

Ferrigno adjourned the meeting at 6:30 p.m.